



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all C for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

November 1, 2019 to December 31, 2019

			Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle	Meals for travel, Hospitality & Working Session <u>Meal Recipient Codes</u> S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Travel Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Randolph Benson										
Feb 13, 2020	Lac La Biche	Regular Board Meeting							Electronic Device	\$50
Parrish Tung										
Feb 6, 2020	Lac La Biche	HR Adhoc Sub-Committee Meeting	PVM	\$161.00					Stipend for Travel	\$50
									Electronic Device	\$50
Feb 13, 2020	Lac La Biche	Regular Board Meeting	PVM	\$161.00					Stipend for Travel	\$50
Elizabeth Munroe										
Feb 13, 2020	Lac La Biche	Regular Board Meeting							Electronic Device	\$50
Vicki Schaeffer										
Feb 13, 2020	Lac La Biche	Regular Board Meeting and Orientation	PVM	\$134.32					Stipend for Travel	\$50
									Electronic Device	\$50
John Orr										
Feb 6, 2020	Lac La Biche	Finance/Infrastructure/Risk Sub-Committee Meeting	PVM	\$128.34					Stipend for Travel	\$50
									Electronic Device	\$50
Feb 13, 2020	Lac La Biche	Regular Board Meeting	PVM	\$128.34					Stipend for Travel	\$50

Doug Furgason											
Feb 13, 2020	Lac La Biche	Regular Board Meeting & Orientation	CV	\$40.18							

Susan White											
Feb 6, 2020	Lac La Biche	Finance/Infrastructure/Risk Sub-Committee Meeting	PVM	\$138.00						Stipend for Travel Electronic Device	\$50 \$50
Feb 13, 2020	Lac La Biche	Regular Board Meeting	PVM	\$138.00						Stipend for Travel Electronic Device	\$50 \$50

Pamela Cameron											
Feb 13, 2020	Lac La Biche	Regular Board Meeting & Orientation	PVM	\$134.32						Stipend for Travel Electronic Device	\$50 \$50

Michelle Wright											
Feb 13, 2020	Lac La Biche	Regular Meeting	PVM	\$92.00							

Floyd Thompson											
Feb 6, 2020	Lac La Biche	HR Adoc Sub-Committee Meeting	PVM	\$41.40						Stipend for Travel	\$50
Feb 13, 2020	Lac La Biche	Regular Meeting and Orientation	PVM	\$41.40						Stipend for Travel	\$50